



Derek Hendrikz Consulting Presents:
Business Analysis

Duration:	2-days
Max. Participants:	20
Facilitators:	1
NQF Level:	5
SETQAA Accreditation:	Services SETA – Decision Number 2072

About the workshop:

The business analysis workshop is aimed at enabling the learner to use business analysis methodology as a strategic business tool to make accurate assumptions about various organisational and business aspects.

The following areas are covered during the programme:

- Introduction to business analysis.
- Business analysis through life cycles.
- Requirements; validation and management.
- Analysis and the specification process.
- Providing business solutions.
- Business analysis and strategy.

The workshop outcome:




On completion of the workshop the participant should be able to use business analysis as a strategic business tool to make accurate assumptions and recommendations about various organisational and business aspects.

Workshop Objectives:

Participants will achieve the workshop outcome by being able to:

- Do business analysis through life cycles.
- Work with requirements and validation.
- Apply analysis and specification techniques.
- Provide business solutions.

Included:

-  All programme materials and handouts.
-  Issuing of certificate on completion of programme.
-  Permanent record keeping of all results and assessments.

Training methodology:

Teaching by example and experiential learning probably describes the training methodology most accurately. Participants will be actively involved in the learning and use case studies and workplace examples to demonstrate the analysis techniques taught in this programme. Practical assessment will ensure that participants are able to demonstrate the specific workshop outcomes. As with all DHC training programmes, we strive to effect actual change back at the workplace through effective and practical outcomes based training.

Programme:

Time:	Day 1:	Day 2:
08:00-10:00	Introduction to business analysis.	Analysis and the specification process.
10:00-10:30	<i>Convenience Break</i>	
10:30-12:30	Business analysis through life cycles.	Providing business solutions.
12:30-13:30	<i>Lunch</i>	
13:30-15:00	Requirements; validation and management.	Business analysis and strategy.
15:00-15:15	<i>Convenience Break</i>	
15:15-16:00	Day Review	Programme Evaluation

Who Should Attend?

- Strategic managers.
- Senior & middle managers.
- Business analysts and organisational development practitioners.
- Supervisors.
- Business owners.
- Any person who is interested in the field of business analysis.

Day 1:

Introduction to business analysis:

- Understanding the concept.
- Role of the business analyst.
- Enterprise architecture.
- Model coverage.

Business analysis through life cycles:

- The project life cycle.
- The business solutions life cycle.
- The systems requirements life cycle.

Requirements; validation and management:

- Requirements risk assessment.
- Requirements validation.
- Requirements management.
- Requirements documentation.

Day 2:

Analysis and the specification process:

- Scope analysis.
- Business model.
- Content diagram.
- Process model.
- Scaling models.

Providing business solutions:

- Business solutions delivery.
- Business solutions operation.
- Business solutions maintenance.
- Business solutions enhancement.
- Change management.

Business analysis and strategy:

- Enhancing strategy through business analysis.
- Aligning business solutions with strategy.
- Business analysis within the strategic framework.

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